

Access Checklist



Club Name: Bishops Stortford Canoe Club

Date Started: 22 March 2015

Don't panic! This template is there to help your club think about its current facilities and how you can work with what you have to make your club accessible to the broadest range of disabilities possible.

Consider each of the statements below from the perspective of the following impairments:

- Visual Impairment
- Physical Disability
- Hearing Impairment
- Learning Disability

Paddle-Ability Top Club: For each statement tick Y or N as applicable

		Y	N	Actions	Date Completed
1. Getting there					
1.1	The club is accessible by public transport.		✓	Links to information about local bus/train services, a taxi service with accessible vehicles and a Community Car Scheme have been added to the website, but these all offer limited services on a Sunday.	May 2015
1.2	The club has a car park which is within convenient distance of the main club facilities.	✓		The club car park is immediately adjacent to the clubhouse.	--

1.3	The club has specific disabled parking set aside.		✓	Regrettably, the inadequate size of the car park makes it impractical to set aside permanent accessible bays. It is proposed to purchase or make some cones or similar which can be used to reserve a suitably-sized and optimally-located area for accessible parking as and when requested.	Dec 2015
1.4	The club car park is suitable surfaced.	✓		While not ideal, the car park surface is adequate, and probably cannot be improved. To improve access from the car park to the building, paving slabs have been laid across the French drain (trench of pebbles).	Sep 2017

		Y	N	Actions	Date Completed
2. Entering and Getting round the Club					
2.1	If the club's main entrance has steps is there an alternative entrance that can be used or is there a portable ramp that can be easily accessed.	✓		There are no steps at the main entrance. There is a slight threshold which is not ideal, but a small wooden wedge has been provided to ease access.	Sep 2017
2.2	There are hand rails on either side of steps and ramps.			n/a	--
2.3	Nosings's on steps in and around the club are marked and/or are readily identifiable.		✓	The edges of the paving along the approach to the main door would benefit from highlighting with white paint. This task is on the working party plan for 2017	ongoing
2.4	Doors in and around the facilities are clearly distinguishable from the facade.	✓			--
2.5	Door furniture and handles can be easily grasped and are clearly distinguishable.	✓			--
2.6	Glass (windows, partitions and doors) is visible when closed.	✓			--

2.7	Signs around the club are positioned and designed to inform those with visual impairments and wheelchair users with reduced eye-levels.			<ol style="list-style-type: none"> 1. A clear sign has been installed to indicate the entrance on the car-park side of the building. 2. Clear Male/Female symbol signs have been placed on the changing room doors. 3. The noticeboard on the outside of the clubhouse is at the upper limit of acceptability. If this is being reinstated at a future time, it should be put back lower. 	<p>June 2015</p> <p>Jan 2017</p> <p>ongoing</p>
2.8	Corridors, access ways, entrances and exits are clear of obstructions and equipment that would cause obstructions for people with physical disabilities or visual impairments.		✓	<p>The main doorway is just wide enough for a standard wheelchair (775mm). The space is less than ideal but adequate, so long as the area is kept free from clutter.</p> <p>No improvement could be effected without significant structural alteration.</p>	--

3. Lavatories and Changing rooms					
3.1	The Club has Accessible Toilet provisions for Disabled People.		✓	<p>The accessible lavatory has sufficient space for use by a wheelchair user.</p> <p>The area will be kept clear of clutter.</p>	
3.2	The Club has Accessible changing provisions for Disabled People.		✓	<p>Access to both changing rooms is wide enough to permit wheelchair entry. There is a seat in both shower areas for those unable to stand. However, the entrance to the shower itself in both cases is not wide enough to permit wheelchair access. It is thought that structural changes to widen the access while theoretically possible would involve considerable expense.</p>	--

		Y	N	Actions	Date Completed
4. Getting to the Water					
4.1	The water can be easily accessed from the main club facilities.	✓		Access over the small grassy area to the waterside is easy in dry weather but could potentially be very difficult for wheelchair users when muddy.	--
4.2	The waterside facilities are such that it is easy to support a disabled person in and out for a craft should they need it.		✓	Support difficult due to nature of the bank, and little if any scope for improvement.	--

5. Use this section to add any further access issues that you may have identified or dealt with at your club					
	Ease of use of the landing stages			Considerable improvement to the safe use of the landing stages (for all, but especially those with mobility and sight issues) could be made by repair or ideally complete replacement. Materials have been acquired to reinforce the ground around the landing stage. Installation of non-slip surfacing on the stage should be investigated. A project to completely replace the landing stage is being actively pursued.	ongoing

Signed:

Date: 24/10/2017

Print: Angela Aldam (Hon Sec)